



The American Legion Auxiliary  
Department of Colorado  
Executive Board Meeting  
June 27, 2020

- Call to order** The electronic meeting was called to order by Department President Tracy Trujillo at 1:05pm  
The secretary was present.
- Opening ceremonies** A motion was made to suspend the formal opening. This passed unanimously.  
Chaplain Donna Rae offered a prayer.
- Roll call** Roll call was answered by 8 Department officers: Tracy Trujillo, Ann Ritacco, Theresa Brandt, Tina Cooper, Susan Abeyta, Donna Rae Smith, Marilyn Miyazima, Cathy Barger, 6 DEC's: D4 Nancy Diefenderfer, D5 Lynn Cody, D6 Donna Thompson, (gave vote to D6 President Diane Erickson), D7 Jackie Bowen, D8 Pat Steranka, D12 Sharon Wilson. 7 PDP's: Susie Bozella, Diane Erickson, Chris Harvey, Ann Ritacco, Donna Thompson, Pat Steranka, and Deb McBride. A Quorum was present.
- Minutes Approval Committee** Susie Bozella, Diane Erickson, and Ann Ritacco were appointed to approve the meeting minutes.
- New Business** A motion was made by Ann Ritacco to accept Secretary/Treasurer Susan Abeyta's resignation. The motion passed unanimously.
- A third signature is needed on the ALA Department accounts with the acceptance of the Secretary/Treasurer resignation. Motion was made by Lynn Cody to have Ann Ritacco be the 3<sup>rd</sup> signature. Motion was passed unanimously.
- With the resignation of the Secretary/Treasurer a motion was made by Jackie Bowen to formally direct the HR committee to begin the process to find a replacement for this position. After discussion, the motion passed unanimously.
- Department Chaplain Donna Ray Smith asked for a temporary leave of her duties. Motion was made by Jackie Bowen to approve Donna Rae a temporary leave of absence from her duties. Passed unanimously.
- A temporary Chaplain would be needed. Judy Sadler was nominated. Diane Erickson made a motion to accept Judy Sadler into this position. Passed unanimously.
- The changes to the ALA Department of Colorado Standing Rules were explained by C & B Chairman Donna Thompson. Members felt more information was needed. Diane Erickson moved to postpone this until the next meeting. Motion passed.
- With no convention the membership cards need to be distributed. Motion was made by Diane Erickson to have the units pick up their cards. The reminder to be sent via USP. Motion passed unanimously.
- A review of Units on the suspension list for Department was discussed. The group agreed to not suspend these units. Jackie Bowen made a motion to revitalize these units. Motion passed. District Officers and Membership Chairman will work with the units in the coming year.
- Announcements** ALA Dept. Audit will be Friday July 3<sup>rd</sup> at 3:00pm  
Finance Committee will be June 29<sup>th</sup> via a Zoom call to complete the 2020-2021 Budget. This will be presented to the next Executive Board meeting.

**Closing Prayer**

Chaplain Donna Rae Smith offered the closing prayer.

**Adjournment**

President Tracy Adjourned the meeting at 2:02pm

Minutes approved July 8, 2020  
By Minutes Approval Committee

Susie Bozella  
Susie Bozella

July 8, 2020

Diane Erickson  
Diane Erickson

July 8, 2020

Ann Ritacco  
Ann Ritacco

July 8, 2020