

American Legion Auxiliary  
 Department Convention Scripted Agenda  
 Friday, June 22 2018 11:00 A.M.  
 Hotel Elegante, Salon D Colorado Springs, Colorado

<p><b>Reconvening</b></p> <p><b>Appoint three members before the meeting</b></p>	<p>The 97<sup>th</sup> convention of the Department of Colorado was reconvened at 11:05 AM by President Ann Ritacco.</p> <p>There being no objection Kellie Hayes, Keiko Myazima, and Jackie Bowen were appointed to the minute’s approval committee.</p>
<p><b>Initial committee reports to legally conduct the business of the convention the following committees must report and their reports adopted</b></p> <p><b>1. rules</b></p> <p><b>2. credentials</b></p> <p><b>3. program or agenda</b></p>	<p>The convention rules were read by Rules Committee members Kellie Hayes and Dana Ware.</p> <p>It was moved and seconded to adopt the convention rules. With 2/3 in the affirmative and the convention rules were adopted.</p> <p>Credentials committee members Kellie Hayes and Dana Ware read the credentials report. Jackie Bowen moved the acceptance of the report. The motion was seconded and approved.</p> <p>The agenda for this convention had been printed in the convention book. There being no objections, the agenda was adopted and was adjusted as needed to facilitate the convention. The 2018 department convention was duly convened.</p> <p>Resolutions committee Chairman Jackie Bowen reported that no resolutions had been submitted to the committee.</p>
<p><b>Committee reports</b></p>	<p>Auxiliary Emergency Fund Chairman Cathy Barger reported that Lakewood Unit 178 was the state winner. There were no recommendations.</p> <p>History (Cavalcade of Memories) chairman Roberta Morrow received no unit reports. She recommended putting a subsection in history to report cavalcade items.</p>

Children and Youth Chairman Marilyn Centa was not present at the meeting. First place for Children and Youth was awarded to Unit 2 Pueblo, Tracy Trujillo chairman.

As Community Service Chairman Sheila Smith Pemberton has moved President-Elect Laurie Kuntz announced that the first place winner was Unit 21 Golden, Annette Tallbull, chairman. She recommended more education on where to report different activities.

Education Chairman Tracy Trujillo recommended that we put more emphasis on our available scholarships. She reported that Department President's Scholarship winner was Paige Langum, and that Dawn Valdez was the winner of the Nontraditional Scholarship. The state winner was Unit 2 Pueblo, Tracy Trujillo chairman.

The meeting was recessed for lunch.

Upon reconvening Constitution and Bylaws Chairman Georgia Sweeney read the recommended change to the Code of Ethics, the new Code of Conduct, and the changes to the bylaws, standing rules, and procedures for Girls State. They are attached as a permanent part of these minutes.

Finance Committee Chairman Pat Steranka gave the finance report. She had no recommendations.

Fundraising Chairman Donna Rae Smith reported on the mid-year fundraiser.

Department Presidents Project Chairman Pat Weaver announced that tickets were still available for the quilt and doll drawings and that president's pins were also still available.

No reports were received from the Leadership and Legislative committees.

	<p>Membership Committee Chairman Amy Grubb presented cash awards to the first and second place units of each district who had the highest membership percentage.</p> <p>National Security Chairman Susie Bozella awarded first place to Unit 1 Denver, Diane Erickson chairman.</p> <p>Permanent Membership Chairman Roberta Morrow recommended that units need to keep track of their permanent members better and inform department in a timely manner if any are deceased.</p> <p>Service to Veterans Chairman and facility representatives reports.</p> <p><u>Denver VA Medical Center</u> – Diane Erickson reported on activities at the Denver VA. She recommended we publish a form for individual donations.</p> <p><u>Fitzsimons Community Living Center</u> – Diane Erickson reported on the ongoing activities at the center.</p> <p><u>Florence Community Living Center</u> – Theresa Brandt reported on activities at Florence.</p> <p><u>Homelake Nursing Home</u> – Evelyn Espinola reported on activities and ongoing projects at Homelake.</p> <p><u>VA Community Living Center- Pueblo</u> – Tracy Trujillo reported on what the VA in Pueblo had done during the year. Everyone reporting recommended that we all try to find some time in our schedules to visit and participate in activities at our VA facilities whenever we can.</p> <p>V A &amp; R and Service to Veterans Chairman Tracy Trujillo Service to Veterans presented the first place award to Unit 2 Pueblo, Pat Steranka chairman. Unit 2 was also presented with the Bea Montoya award.</p>
<b>Nominations</b>	<p>The next business in order was the nomination and endorsements for officers 2018 – 2019.</p> <p>Tracy Trujillo was nominated for president elect, There were no further nominations.</p>

	<p>Theresa Brandt was nominated for the office of vice president. There were no further nominations.</p> <p>Donna Rae Smith was nominated and endorsed by Unit 209 Colorado Springs for the office of chaplain. Dawn Valdez was nominated and endorsed by Unit 2 Pueblo. There were no further nominations.</p> <p>Marilyn Miyazima was nominated for the office of historian. There were no further nominations.</p> <p>Janelle Patton was nominated for Sergeant-at-Arms. There were no further nominations?</p> <p>Election of officers will be held tomorrow and placed on the morning's agenda.</p> <p>National Chaplain Evelyn Espinola announced that Department of Colorado Chaplain Theresa Brandt has been awarded first place for National Prayer Book.</p>
<b>Recess</b>	<p>President Ann gave announcements including that the Past Department President's dinner is at the Village Inn at 7:00 pm. The meeting was recessed until Saturday morning at 2:30 PM.</p>

Page Break

American Legion Auxiliary  
 Department Convention Scripted Agenda  
 Saturday June 22, 2018 9:00 A.M.

<p><b>Reconvene 9:00 a.m. Credentials</b></p>	<p>President Ann reconvened the meeting at 9:00 AM.</p> <p>Dana Ware gave a second reading of Convention Rules. The second reading of the credentials report (changes only) was given by Kellie Hayes and Donna Rae Smith.</p> <p>It was moved and seconded to adopt the updated credentials. Motion carried.</p>
---	---

<p><b>Resolutions</b></p>	<p>Jackie Bowen reported that no resolutions had been received by the resolution committee.</p>
<p><b>Constitution and Bylaws</b></p>	<p>Chairman Georgia Sweeney came forward to present the changes to our Constitution and Bylaws. <i>(proposed changes will be attached as a permanent part of these minutes)</i></p> <p>Georgia moved that the body adopt the Amendment to the Constitution and bylaws Article VII, Programs of the ALA, Section 1, Section 2, and Section 3 concerning Colorado Girls State. District 3 President Dee Chappell-Haley moved to amend the steering committee term from six years to three years. Before that motion was seconded PDP and CGS steering committee member Karen Boehler moved that six years be amended to four. Seconded and passed after discussion. All previous references of the six year term will be changed to four.</p> <p>Georgia moved the adoption of the proposed changes to the ALA Colorado Standing Rules pertaining to CGS makeup, Committees, and responsibilities. Seconded. NEC and steering committee member Susie Bozella moved to amend by striking the words ‘even numbered’ and the year ‘2020’ and inserting the year ‘2019’. The amendment and the motion were seconded and passed after discussion.</p> <p>Georgia moved the adoption of the guidelines for the ALA Colorado procedures manual as presented by the committee. Seconded. Susie Bozella moved to amend by striking ‘2020 and every even numbered year, one Steering Committee member shall vacate her seat’ and insert ‘2019, one additional member in good standing will be added to the CHSSC’ which will result in a four member committee instead of three. Seconded. The amendment was passed after discussion. Susie moved to insert Section 4, ‘In 2021 one member of the committee will vacate her seat’ after the words, ‘4 member committee’ and before the words ‘Any Department of Colorado. Seconded and passed after discussion. Department Secretary/Treasurer moved to amend by striking the words ‘unit nearest the delegate’ and inserting ‘CGS Operations Committee’. Amendment was</p>

seconded and passed. The original motion as amended was passed.

Georgia moved the ratification of the addition to the code of ethics approved by the Department Executive Board. Seconded and approved.

Georgia moved the addition to the Standing Rules of the Code of Conduct passed by the National Convention Body. Seconded and approved.

President Ann and President-elect Laurie Kuntz opened discussion of 'The Task Force for Change' and the emails and letters that have been sent to membership for the past year. Discussion was addressed by many delegates present with the majority not approving of the emails and letters being sent. Karen Boehler moved that a meeting be scheduled with the members of Unit 58 by sending a letter to each member concerning the problem and as the meeting options for suspension and possible revocation of their charter if they didn't correct the matter. Seconded. After discussion DEC District 8 Dawn Valdes moved to amend the motion by adding that the unit be given 60 days to comply as stated in the Unit Handbook. Amendment seconded and passed. The motion as amended passed.

We were joined by Junior Activities Chairman Pilar Bottoms and our junior members who were present for their convention. She announced the incoming Junior Officers for 2019. They are: President Kailey Fobare, unit 180; Vice-president Morgan Patton, unit 38; Secretary Adrianna Huggins, unit 32; Treasurer McKenna Newman, unit 209; Chaplain Emberly Nurre, Unit 2; Historian Amber Johnson, unit 32, and Sergeant-at-arms Lexi Wilson, Unit 180. The junior officers were installed by Installation Officer Dee Chappell-Haley.

	<p>The meeting was recessed for the Past Presidents Parley luncheon in the Hotel Elegante Garden.</p>
<p><b>Election of officers</b></p>	<p>The meeting was reconvened after lunch and we proceeded with the election of the 2018-2019 Department Officers.</p> <p>Tracy Trujillo was nominated for president elect. There were no further nominations. There being only one nominee the chair declared the nominations closed. Tracy was elected as President-Elect by voice vote. She was congratulated with applause.</p> <p>Theresa Brandt was nominated for vice president. There were no further nominations, There being only one nominee, the chair declared the nominations closed, Theresa was elected as Vice President by voice vote and congratulated by the delegation.</p> <p>Marilyn Miyazima was been nominated for historian. There were no further nominations. There being only one nominee, the chair declared the nominations closed. Marilyn was elected Historian by voice vote and congratulated.</p> <p>Janelle Patton was been nominated for sergeant-at-arms. There were no further nominations. There being only one nominee, the chair declared the nominations closed. Janelle was elected sergeant-at-arms by voice vote and congratulated.</p> <p>Dawn Valdez and Donna Rae Smith were nominated for chaplain. There were no further nominations There being more than one nominee, Secretary-Treasurer Rhonda read the ballot instructions and administered the tellers oath to the election judge and tellers, Diane Erickson, Robin Reposa, and Sherry Pietsch. Ballots were distributed to the units represented and ballots were cast. The election committee went to another area to tally the votes.</p>

	<p>The meeting was recessed for a short time as the Boys State/Girls State auction had concluded and those who had bid on items needed to pay for and pick up their items.</p>
<p><b>Committee reports continued</b></p>	<p>Girls State Director Rachel Van Houten reported on the 2018 Colorado Girls State session. The Colorado Girls State Governor was unable to attend.</p> <p>Past President’s Parley chairman Diane Erickson reported on the luncheon and awarded first place for Department PPP to Unit 1 Denver.</p> <p>Past President’s Parley Scholarship chairman Susie Bozella reported that a scholarship in the amount of \$1500 has been awarded to Catherine Landau who will be studying mortuary science at Naropa University.</p> <p>Americanism Chairman Nancy Diefenderfer recommended that students submitting Americanism Essays type or use a pen for their essays. It was reported that Unit 134 Peetz had a Northwestern Division Americanism Essay winner, Rebecca Kennedy.</p> <p>Poppy Chairman Nancy Diefenderfer reported that the poppy book and centerpiece award was awarded to Unit 209 Colorado Springs, Patty Lollar chairman. They were presented with the Eleanor Robarth Poppy Plaque.</p> <p>Chaplain Theresa Brandt presented The Eaglewing Memorial Chaplains Plaque and first place in department to Unit 1879 Fort Collins, Karen Boehler chairman.</p> <p>Historian Marilyn Miyazima awarded Unit 13 Canon City, Theresa Brandt chairman first place for Unit History and awarded them the Unit History Plaque.</p>

	<p>Audit Committee Chairman Sue Wagner gave the interim audit report and reported that the audit has been scheduled for the third week in July.</p>
<p><b>Officers reports</b></p>	<p>District President's report</p> <p>District 3- Dee Chappell-Haley reported on the activities of District 3 through the year.</p> <p>District 4- Laurie Kuntz reported on their activities and fund raising.</p> <p>District 6 – Diane Erickson reported on their activities including their annual Salute to Female Veterans.</p> <p>District 7 – Jackie Bowen reported on their many activities supporting their large presence of military families and their commitment and support of the girls state program.</p> <p>District 12 – Sharon Wilson reported that their small district is trying to get more organized.</p> <p>Elections judge Diane Erickson reported that all of the ballots had been tallied and that Donna Rae Smith has been elected Department Chaplain.</p> <p>Department Officers reports were given by:</p> <p>Susie Bozella- NEC</p> <p>Lauri Kuntz – President elect</p> <p>Tracy Trujillo - Vice President</p> <p>Rhonda Larkowski Secretary/Treasurer</p> <p>Theresa Brandt – Chaplain</p>

	<p>Marilyn Miyazima – Historian</p> <p>Janelle Patton – Sergeant-at-Arms</p> <p>And Ann Ritacco -President She reported that \$600 came in for her project Rocky Mountain Dawgs and that over \$7000 had been raised for her project.</p>
<b>Courtesy resolutions</b>	<p>The courtesy resolutions were read by Resolution Committee Chairman Jackie Bowen. She moved for the adoption of the resolutions.</p> <p>Resolutions were adopted by applause and a standing ovation for President Ann.</p>
<b>Apportionment of national convention delegates</b>	<p>Colorado will have 9 delegates and 8 alternates to national convention. Ex Officio Delegates will be Susie Bozella, Ann Ritacco, Laurie Kuntz, Rhonda Larkowski, and Evelyn Espinola. Jackie Bowen, Pilar Bottoms, Deb Davis, Karen Boehler, and Pat Steranka were also named delegates in order of District membership percentages. It was moved and approved to fill delegate and alternate vacancies with available attendees.</p>
<b>Installation of newly elected officers. Newly elected president’s remarks and 2018-2019 membership turn in</b>	<p>Installation of officers for the 2018-2019 year including DEC’s in attendance was conducted by installing officer Dee Chappell-Haley.</p> <p>Newly elected Department President Laurie Kuntz shared with us that her project for the year is VA&amp;R with an emphasis on female veterans. Her President’s theme is ‘Veteran Passionate’ and her membership theme is ‘Ignite your passion’. Several units gifted her with 2018-2019 memberships.</p>
<b>Recess</b>	<p>The meeting was recessed. It will be reconvened for the official closing of the 2018 Colorado Department Convention to be held at the end of the Memorial Service on Sunday morning.</p>

\_\_\_\_\_  
Kellie Hayes

\_\_\_\_\_  
Date

\_\_\_\_\_  
Keiko Miyazima

\_\_\_\_\_  
Date

---

Jackie Bowen

---

Date

---

Rhonda Larkowski

---

Date