

Member/Unit/District Forms

| Form | Description |
|--|---|
| Committee Plaques | Unit List of Committee Plaques |
| Constituion & Bylaws Amended 2018 | Constituion & Bylaws Amended 2018 |
| Dept of CO 990 - 2017 | 2017 copy of Department's 990 |
| Dept of CO 990 - 2016 | 2016 copy of Department's 990 |
| IRS Exemption Letter | Exemption from Federal Taxes |
| IRS Inclusion Form | Complete and submit to National to include Unit under Federal Tax Exemption |
| Member Change Form | Submit to add, transfer, remove members |
| Membership Transmittal 2019 | Fill in form to submitt paid memberships |
| New ALA Member's Kit | Reference Materials |
| New Unit Officer's List | Use to submit list of Unit's new officers |
| New/Updated District Officer List | Use to submit list of District Officers |
| New/Updated Unit Committee Chairs | Use to submit list of Unit Chairmen |
| Past President Parley List | Use to submit list of Unit PPP |
| Plan of Action 2017-2022 | Plan of Action 2017-2022 |
| Policy & Procedures Amended 2018 | Most current copy of Policy and Procedures |
| Poppy Day Report | Fillin document to report donations from Poppy Day Activities |
| Poppy Order Form | Use to order Poppies |
| Questionnaire for Interested Chairmen | Use for anyone interested in becoming a Department Chairman |
| Reporting Form VA | Donation record for Eastern Colorado Health Care System (VA) |
| Restricted Remittance | Use to submit donations to Dept restricted funds |
| Travel Expense Report | Travel Expense Report |
| Travel Expsense Report - How to Fill Out | Travel Expsense Report - How to Fill Out |
| Unit Dues Form | Use to eport Unit Dues for the new year to Dept |
| Unit Reporting Tracker | Use to track time for individual and/or units by program for Impact Report |
| VA Remittance Form | Use to submit donations to VA facilities, VA Christmas Party, etc. |
| VA Rep. Financial Report | For VA Representatives to submit financial report to Department |