



**Department Executive Board Meeting Minutes**  
**August 4, 2018**  
**Department Headquarters**

<b>Opening ceremonies</b>	The meeting of the Department Executive Board was called to order by President Laurie Kuntz at 2:05 PM. It was moved seconded and approved to dispense with the opening ceremony.
<b>Minutes approval committee</b>	There being no objection, Cathy Barger, Donna Thompson, Susie Bozella were appointed to the minute's approval committee.
<b>Roll call</b>	Secretary/Treasurer Rhonda Larkowski took the roll call. Officers answering roll call were NEC Susie Bozella, President Laurie Kuntz, President-elect Tracy Trujillo, Vice President Theresa Brandt (via phone), and Sargent-at-arms Janelle Patton (via phone). DEC's answering roll call were District 3 alternate Dee Chappell-Haley (via phone), District 4 alternate Billie Stam (via phone), District 6 DEC Donna Thompson, District 7 DEC Cathy Barger, District 8 DEC Pat Steranka, District 10 DEC Sue Patterson (via phone), and District 12 Sharon Wilson. Past Department Presidents answering roll call were Roberta Morrow, Donna Thompson, Sue Paterson (via phone), Dee Chappell-Haley (via phone), Pat Steranka, Rhonda Larkowski, Karen Boehler (via phone), Susie Bozella and Ann Ritacco.
<b>New business</b>	President Laurie informed the body that the scope of the meeting was for an update from the committee appointed at department convention to communicate with a unit about the unsolicited emails being sent to our membership by one of their members.

	<p>Committee Chairman Dee Chappell-Haley reported that the committee had sent a letter to all of the unit members requesting their attendance at a meeting to discuss the situation. The original location for the scheduled meeting cancelled, a second location was found, and a second letter was sent to the membership with the new location and an apology for the last minute change. No unit members attended the scheduled meeting. Present were NEC Susie, President Laurie, District 8 DEC Pat, District 4 DEC Nancy Diefenderfer, and Chairman Dee.</p> <p>There was discussion about department retaining legal counsel and putting a new Judge Advocate in place.</p> <p>NEC Susie suggested that we let our membership know that if they are getting unsolicited emails that they should reply to the sender that they want them to stop, and if that doesn't stop it to direct emails from that party to their spam folders.</p> <p>Dee reminded us that our convention body had voted that we proceed with the action they had directed, which was the possible suspension of their unit charter.</p> <p>Immediate Past President Ann Ritacco moved that we suspend the unit charter at the end of the sixty days, and offer our terms to come to the table. Seconded. District 6 DEC Donna moved to amend the motion to offer a unit transfer to the membership. There was discussion on other items to be added to the letter to include why the action was taken. Donna moved to amend the amendment by adding that we seek legal counsel before the letter goes out. Seconded. Amendment to the motion passed. Motion as amended passed.</p>
<b>Adjournment</b>	<p>There was no further business to be brought before the meeting.</p> <p>The department executive board meeting was adjourned.</p>